

# Agenda – Senedd Commission Audit and Risk Assurance Committee

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Meeting Venue:	For further information contact:
Video Conference via Microsoft Teams	Clerk: Kathryn Hughes
Meeting date: 14 February 2022	Committee Clerk
Meeting time: 10.00–12:30	0300 200 6565

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## 1 Introductions, apologies and declaration of interests

## 2 Minutes of 22 November, actions and matters arising

(Pages 1 – 18)

Attached Documents:

ARAC (22-01) Paper 1 – Minutes of 22 Nov 2021

ARAC (22-01) Paper 2 – Action Summary–22.11.21

## 3 COVID-19 – Corporate update

*Oral item*

## 4 G&A update report (inc. progress on Internal Audit activity)

(Pages 19 – 25)

Attached Documents:

ARAC (22-01) Paper 3 – Governance and Assurance Update

## 5 Internal Audit Plan 2022–23

(Pages 26 – 32)

Attached Documents:

ARAC (22-01) Paper 4 – Audit Plan 2022–23

## 6 Internal Audit Report

(Pages 33 – 42)



Attached Documents:

ARAC (22-01) Paper 5 – Members' Expenses 2021

**7 External Audit – update from Audit Wales including the audit of the Commission's 2021–22 financial statements**

(Page 43)

Attached Documents:

ARAC (22-01) Paper 6 – Audit Wales Update

**8 Corporate Planning – presentation at meeting**

*Presentation*

**9 Corporate Risk**

(Pages 44 – 69)

Attached Documents:

ARAC (22-01) Paper 7 – Corporate Risk

ARAC (22-01) Paper 7 – Annex A – Summary Corporate Risk Register

ARAC (22-01) Paper 7 – Annex B – Corporate Risks Plotted

**10 Procurement – spend with Welsh suppliers**

(Pages 70 – 74)

Attached Documents:

ARAC (22-01) Paper 8 – Welsh Spend

**11 Departure Summary**

(Pages 75 – 76)

Attached Documents:

ARAC (22-01) Paper 9 – Departures Summary

**12 Finance Update**

(Pages 77 – 81)

Attached Documents:

ARAC (22-01) Paper 10 – Finance Update

### **13 Annual Review of accounting policies and systems**

(Pages 82 – 89)

Attached Documents:

ARAC (22-01) Paper 11 – Annual Review of Accounting Policies

### **14 Update on Finance System**

(Pages 90 – 93)

Attached Documents:

ARAC (22-01) Paper 12 – Upgrade to Finance System

### **15 Forward work programme**

(Pages 94 – 98)

Attached Documents:

ARAC (22-01) Paper 13 – FWP 2022

### **16 Any other business**

*Oral item*

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